



start communicating

## audioPlus

We offer a range of options for planning and managing conferences of any size. Let ConferencePlus™ help you take advantage of the many benefits of conferencing, including increased collaboration, better communications and decreased travel time and expense.

Our audio conferencing services have been developed to meet all your needs by offering a variety of services, each with a range of options for managing participation. Each service option can be tailored to accommodate your meeting with flexible enhancements that maximize the conference experience – including planning and post-conference follow up. Our customer support staff has both the knowledge and experience to help plan and manage your conference – whether it is an automated audio conference or a high-profile event. We provide training and offer support before, during and after the conference. Our operators are available to help you manage, monitor and control participation. Our goal: provide a positive, “no surprises” conferencing experience that improves your productivity and simplifies your business day.

## features

With the right combination of features and enhancements you can:

- Confirm conference details with all scheduled participants-
- use event management services to assure attendance. Record and archive your meeting-
- replay the event to reinforce your next steps, to share with a colleague or to publish the event for others to view
- Get customized, detailed reports and billing- track usage and participation while managing costs
- Tap into web-based meeting tools- integrate Microsoft® Office Live Meeting, the WebEx™ suite of services, or WebDialogs
- Personalize your greeting- incorporate your company's name into the automated welcome message

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Whatever your needs, ConferencePlus has options that can be tailored to enhance your conference experience. Our services are integrated, enabling you to use the audio and web features you need, when you need them.

### Fully automated conferencing

ConferenceAnytime™ enables you to conduct a conference call at any time without having to make a prior reservation. Your lifetime conference code entitles you to hold a conference at anytime from anywhere. While all participants can reuse the conference access code, only the host has access to the moderator code that kicks-off the conference call.

ConferencePasscode™ provides the convenience of an automated conference with the increased security of a conference-specific passcode for each conference call.

### Operator assisted conferencing

ConferenceManager gives you continuous support for your most important conference events. Experienced operators actively manage the conference to control the meeting flow and offer support for queuing questions, polling participants and exchanging information with the conference host.

ConferenceAssistant provides operator support for initiating the conference. Your assistant will personalize the call by greeting and welcoming each participant to the meeting. Additionally, an operator is available to provide support any time you press “\*0” during the conference.

## simplify

ConferencePlus believes that conferencing should not only change the way you do business – it should improve your business processes by increasing productivity and simplifying your business day. We are dedicated to making you and your organization look good by providing audio, web and videoconferencing services that help you maximize every meeting opportunity – anywhere, at any time. Our goal is to ensure that each event is a productive, positive, “no surprises” experience.



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Call to speak to a sales representative  
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